

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre

Fore St

St Dennis

St Austell

PL26 8AF

Office Telephone No: **01726 821700**

E mail: clerk@stdennisparishcouncil.gov.uk

Website: www.stdennisparishcouncil.gov.uk

27th April 2026

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend the **Annual Meeting of St Dennis Parish Council** to be held on Tuesday **5th May 2025, 7.00 pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business. This will be followed by the Ordinary Meeting of the Parish Council.

Yours faithfully

Lynn Clarke

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

AGENDA

- 1. Election of Chair for 2026-2027. (Signing of the Declaration of Office).**
- 2. Election of Vice Chair for 2026–2027. (Signing of the Declaration of Office).**
- 3. Welcome from the Chair.**

4. Apologies

To receive and approve apologies.

5. Declarations of Interest.

- a) To receive disclosures of Pecuniary Interests;
- b) To receive disclosure of Non-Registerable Pecuniary Interests;
- c) To disclose the receipt of hospitality or gifts over the value of £25 and
- d) To receive written requests for dispensations on items to be discussed at the meeting

N.B: If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

6. Review of delegation arrangements to Committees, Sub Committees, and staff.

7. Review of Terms of Reference for Committees and Working Parties.

8. To appointment of members to existing Committees.

9. To consider the appointment of new committees.

10. To review representation on external bodies meetings and arrangements for reporting back.

11. To review the Councils' and Staff's subscriptions to other bodies.

12. To review and adopt the Councils' Standing Orders.

13. To review and adopt the Councils' Financial Regulations.

14. To review the arrangements including legal agreements with other local authorities and not for profit bodies & businesses.

15. Review the inventory of land and other assets including buildings and office equipment.

16. To confirm the arrangements for insurance cover in respect of all insurable risks.

17. To review the Councils Code of Conduct.

18. To adopt the Councils Co-option Policy.

19. To review the Councils Complaints Procedure.

20. To review the Council's policy for dealing with the press/media.

- 21. To review the Council's policies, procedures and practices in respect of its obligations under the Freedom of Information and data protection legislation.**
- 22. To review the Council's employment policies and procedures.**
- 23. Review the Council's Scheme of Delegation and to consider its implementation.**
- 24. To review the Council's action plan for the next year.**
- 25. To review the Council's expenditure under s.137 of the Local Government Act 1972.**
- 26. To agree provisional dates for committee meetings during 2026 – 2027 and the date for the next Annual Meeting of the Council.**

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

WORKING FOR THE PARISH OF ST DENNIS